March 1, 2020

Dear Future Leader,

One of my favorite duties as a Member of Congress is nominating some of Orange County’s best and brightest young men and women to our nation’s service academies. If you are a highly motivated, well-rounded, successful student, I invite you to consider the unique opportunity to develop physically, ethically, and intellectually while building a foundation for an exciting, challenging, and rewarding career as a military officer in the service of our nation. 48th District-area students traditionally are very successful at the academies, and I’m pleased to do my part to ensure that the community continues to provide some of the next generation’s outstanding military leaders.

A congressional nomination is required for students wishing to enter the U.S. Military Academy, West Point, NY; the U.S. Naval Academy, Annapolis, MD; the U.S. Air Force Academy, Colorado Springs, CO; and the U.S. Merchant Marine Academy, Kings Point, NY. Successful applicants will have a broad academic background, the ability to pass a physical aptitude test, and strong leadership potential. An applicant must also be a U.S. citizen, a high school graduate between the ages of 17 and 23, unmarried, have no dependents, and be of high moral character. Acceptance of a service academy appointment requires at least a nine-year service obligation, including four years at an academy and five years of active duty service.

If you are interested in being considered for a service academy nomination, you must apply to me at my office by Friday, November 06, 2020 to be considered for the class entering the service academies in July 2021. Please contact my Newport Beach office, at 714-960-6483 or at CA48nominations@mail.house.gov, for further information and to request a nomination application.

Thank you for your interest in serving our nation.

Sincerely,

Harley Rouda
Member of Congress
APPLICATION CHECKLIST

The following items must be received in Congressman Rouda’s office no later than 5:00 PM, Friday, November 06, 2020. Information should be submitted as a complete package. The following materials are required:

☐ Completed Application. It is important that the form be filled out neatly and be completed in ink or typed.

☐ Resume of extracurricular activities, including employment (if any), clubs, volunteer activities, and sports teams.

☐ Essay/Personal Statement. Limit your writing to 500 words. Prompt included in packet.

☐ Official Transcript. Please include the most recent grades available. You are welcome to submit transcripts for any college work that you have completed.

☐ An official copy of your ACT and/or SAT scores.

☐ Affidavit of residence & media release form

☐ Three letters of recommendation. Letters of recommendation may come from teachers, guidance counselors, coaches and/or employers. It is recommended that at least one letter must come from a science or math teacher. Letters from family members will not be accepted. All letters must be signed and submitted in sealed envelopes.

Mail your completed application packet to:

Congressman Harley Rouda
4000 Westerly Place #270
Newport Beach, CA 92660
ATTN: Nominations Coordinator

OR

Email your electronic application packet to: nominationsCA48@mail.house.gov

Questions or comments? Please call our nominations coordinator, Alex Gonzalez, at (714) 960-6483
Please see the information below for general information, requirements, and guidelines regarding the nomination process.

Thank you for your interest in obtaining a nomination to a U.S. Service Academy. The honor of attending a service academy comes with the obligation and commitment to serve in the military for a minimum of five years upon graduation.

Members of Congress may nominate candidates for appointment to four of the five U.S. service academies:

- U.S. Military Academy (USMA), West Point, NY; the U.S. Naval Academy (USNA), Annapolis, MD; the U.S. Air Force Academy (USAFA), Colorado Springs, CO; and the U.S. Merchant Marine Academy (USMMA), Kings Point, NY. (Note: The fifth service academy, the U.S. Coast Guard Academy (USCGA), New London, CT, does not require a congressional nomination for appointment.)

Congressman Rouda may nominate up to ten individuals for each vacant academy slot allotted to our district. To request a Military Academy Nomination from our office, please submit a complete application packet. Best wishes to you as you pursue your goal of attending one of the U.S. Service Academies and serving our country.

### IMPORTANT DATES FOR CLASS OF 2024 APPLICANTS:

<table>
<thead>
<tr>
<th>SAT Testing Dates:</th>
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<tbody>
<tr>
<td>May 2, 2020</td>
<td>SAT Testing Date, Rep. Rouda’s Code: 4461</td>
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<td>June 6, 2020</td>
<td>SAT Testing Date, Rep. Rouda’s Code: 4461</td>
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<td>August 29, 2020</td>
<td>SAT Testing Date, Rep. Rouda Code: 4461</td>
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<thead>
<tr>
<th>ACT Testing Dates:</th>
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<tr>
<td>February 8, 2020</td>
<td>ACT Testing Date, Rep. Rouda Code: 7287</td>
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<td>April 4, 2020</td>
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<tr>
<td>June 13, 2020</td>
<td>ACT Testing Date, Rep. Rouda’s Code: 7287</td>
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<tr>
<th>Application Deadline and Dates to Remember:</th>
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<tbody>
<tr>
<td><strong>Friday, November 06, 2020 at 5pm</strong></td>
<td>Deadline for receipt of completed application, including all ancillary documents, by Rep. Rouda’s Newport Beach office</td>
</tr>
<tr>
<td><strong>Saturday, November 22, 2020</strong></td>
<td>Qualified applicants will meet with Rep. Rouda’s Service Academy Nominations Advisory Board for a personal interview.</td>
</tr>
</tbody>
</table>

NOTE: The results of the autumn SAT and ACT will arrive too late for consideration in your application.

RETURN TO: REPRESENTATIVE HARLEY ROUDA, ATTN: NOMINATIONS COORDINATOR
4000 Westerly Place #270 Newport Beach, CA 92660
Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
APPLICATION INSTRUCTIONS

I. Minimum Nomination Requirements
To apply for a nomination to the Air Force, Military, Naval, or Merchant Marine Academies, you must meet all the following minimum requirements:

- be a U.S. citizen or national
- be at least 17 years old and not yet 23 years old on July 1 of the year the applicant would enter the academy (25 years old for USMMA)
- be unmarried, not pregnant, and without legal obligation to support children or other dependents
- demonstrate comprehensive academic preparation
- demonstrate leadership in athletics or other extracurricular activities
- take the SAT or the ACT
- be in good physical and mental health (the academies require a comprehensive medical exam and physical aptitude exam before acceptance)

Note: The U.S. Coast Guard Academy does not require a congressional nomination for appointment.

II. Application Requirements
To be considered for a nomination to a United States Service Academy, the completed application together with ALL supporting materials must be received in Rep. Rouda’s District office by 5:00 p.m. Friday, November 06, 2020. Because nominations are highly competitive, you are encouraged to apply for nominations with additional offices, including those of President Trump, Vice President Pence, Senator Feinstein, or Senator Harris.

Standardized Testing: A copy of your Scholastic Assessment Test (SAT) and/or American College Testing (ACT) scores is required.

NOTE: The results of the autumn SAT and ACT will arrive too late for consideration in your application.

Transcript(s): An official high school transcript must be included with your application materials. The transcript must list your senior year courses. Please also provide a transcript for any college work that you have completed.

Letters of recommendation: Three letters of recommendation. Letters of recommendation may come from teachers, guidance counselors, coaches and/or employers. At least one letter must come from a science or math teacher. Letters from family members will not be accepted. All letters must be signed and submitted in sealed envelopes.

Service Academy Review Board Interviews. Each qualified applicant will be interviewed by Rep. Rouda’s Service Academy Advisory Board in Fall 2019. Qualified applicants who submit a completed application by 5:00 p.m. Friday, November 06, 2020 will be notified of their interview appointment time.

Your completed application: Please send your completed application to Rep. Rouda’s District Office. Use the application checklist to ensure that your application is complete. An application is considered complete only if it includes ALL the required items, as specified on the checklist on page #1.

Letters of recommendation: Three letters of recommendation. Letters of recommendation may come from teachers, guidance counselors, coaches and/or employers. At least one letter must come from a science or math teacher. Letters from family members will not be accepted. All letters must be signed and submitted in sealed envelopes.

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Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
Service Academy Review Board Interviews. Each qualified applicant will be interviewed by Rep. Rouda’s Service Academy Advisory Board in Fall 2019. Qualified applicants who submit a completed application by **5:00 p.m. Friday, November 06, 2020** will be notified of their interview appointment time.

Your completed application: Please send your completed application to Rep. Rouda’s District Office. Use the application checklist to ensure that your application is complete. **An application is considered complete only if it includes ALL the required items, as specified on the checklist on page #1.**

**SELECTION OF NOMINEES**

In addition to seeking a nomination from Rep. Rouda, you must contact the Admissions Office at each academy to open an admissions file. Following consideration of the applicants, Rep. Rouda’s Review Board will propose slates of candidates for nominations to each of the service academies. Final decisions on appointments and admission are at the discretion of the service academies.

Because nominations are highly competitive, it is to your advantage to apply to more than one academy. Rep. Rouda urges you to research the opportunities afforded by each of the academies to serve the United States.

**US Air Force Academy**
Admissions
HQ USAFA/RRS
2304 Cadet Drive, Suite 200
USAFA Academy, CO 80840-9901
(800) 443-9266
[www.usafa.af.mil](http://www.usafa.af.mil)

**US Merchant Marine Academy Admissions**
300 Steamboat Road
Kings Point, NY 11024-1699
(800) 732-6267
[www.usmma.edu](http://www.usmma.edu)

**US Military Academy**
Admissions
Building 606
West Point, NY 10996-9902
(845) 938-4041
[www.usma.edu](http://www.usma.edu)

**US Naval Academy**
Admissions
117 Decatur Road
Annapolis, MD 21402-9977
(410) 293-4361
[www.usna.edu](http://www.usna.edu)

Admission to the United States Coast Guard Academy does **not** require a congressional nomination. To obtain an application, please contact:

**US Coast Guard Academy Admissions**
31 Mohegan Avenue
New London, CT 06320-8103
(800) 883-8724 [www.cga.edu](http://www.cga.edu)

**QUESTIONS?**

If you have any questions about the nomination process or the required materials, please contact Alex Gonzalez at alexander.gonzalez@mail.house.gov or call Rep. Rouda’s District Office at (714) 960-6483.

**RETURN TO:** REPRESENTATIVE HARLEY ROUDA, ATTN: NOMINATIONS COORDINATOR

4000 Westerly Place #270 Newport Beach, CA 92660
Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
APPLICATION FOR ACADEMY NOMINATION

Please complete and return this form. Type or print neatly.

Service Academy Preferences

Indicate your preferences with 1, 2, 3, 4 and ONLY number the academies to which you are applying. While we try to nominate applicants to first choice academies, you could receive a nomination to any academy you list a preference for here.

__________ Air Force ________ Merchant Marine ________ Naval ________ West Point

Personal Information

Name (Last, First, Middle): ______________________________________________________

Place of Birth: ___________________________ US Citizen? (Y/N) _________________________

Social Security Number (XXX-XX-XXXX): _____________ Date of birth (MM/DD/YYYY): ___________

For Merchant Marine Academy applicants, are you a resident of California? (Y/N) ______________

For all other academies, are you a resident of California’s 48th Congressional District? (Y/N) _____________

Permanent Home Address: ________________________________________________________

City/State: ___________________________ _________________________ Zip + 4: __________________

Mailing Address (if different from permanent): ___________________________________________

Home Phone: ____________________________ Cell Phone: _____________________________

Email Address: __________________________ Gender: _____________________________

Name of Legal Guardian(s): ________________________________________________________

Relation to Legal Guardian(s): ______________________________________________________

Academic Information – High School

School Name: ________________________________________________________________

School Address: ________________________________________________________________

Phone Number: __________________________ Name of School Counselor: __________________________

Graduation Month/Year: _______ GPA: ______ Class Rank: ____________ Class Size: _____________

Academic Information – College (if applicable)

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4000 Westerly Place #270 Newport Beach, CA 92660
Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
REPRESENTATIVE HARLEY ROUDA
California’s 48th Congressional District
U.S. SERVICE ACADEMY INFORMATION

School Name: ________________________________________

School Address: ______________________________________

Dates of attendance (MM/YY to MM/YY): ____________________

Did you apply for a nomination during the previous year? Y/N

Did you receive a nomination from any other source? Y/N If yes, please provide details: ______________________

Have you requested that a pre-candidate file be initiated for you at any of the academies? If so, which ones?

Have you had any active or reserve military experience? Y/N If yes, please provide details: ___________________

Other Nominations

Other nominating sources for which you applied/are applying:

_____ Presidential _____ Vice-Presidential _____ Senatorial-Feinstein _____ Senatorial-Harris

______________________________________ Other (please list)

Standardized Test Scores

You do not need to take both tests, but you must provide a copy of your official SAT and/or ACT scores. If you have not already received your scores, you should contact the College Entrance Examination Board for SAT Scores, or ACT for ACT Scores, and request that a copy of your scores be sent directly to Code 4461 (SAT) or Code 7287 (ACT). If you have not yet taken these examinations, please list Code 4461 (SAT) or Code 7287 (ACT) as one of the recipients of your scores at that time.

SAT Scores

Dates Taken: ________________________________________

Critical Reading: _______________ Math: _______________

ACT Scores:

Dates Taken: ________________________________________

Composite Score: _______________

English: _______________ Science: _______________

Critical Reading: _______________ Math: _______________

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4000 Westerly Place #270 Newport Beach, CA 92660
Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
**Essay Prompt**

In 500 words or less, explain why you want to join a military academy. If you have a preference for a particular academy, explain why you have selected that academy. Discuss what service means to you and why you should receive a nomination.

**Confirmation of receipt**

Once all application materials have been received, an e-mail will be sent to the applicant to schedule an appointment with our Service Academy Nominations Advisory Panel. Those who have submitted incomplete packets will be given a list of the items needed to complete their packet. The documents must be submitted before scheduling an interview.

**Interview Process**

Congressman Rouda has appointed a Service Academy Nominations Advisory Panel which will conduct the interview process. Our nominations advisory panel includes educators, service academy alumni, representatives of veterans’ groups, and other community leaders from the district.

Interviews will be conducted on **Saturday, November 22, 2020**. We will be happy to accommodate requests for applicants who anticipate difficulties in scheduling.
Affidavit of Residence

This form is to be completed by the parent or legal guardian of the individual seeking a nomination to a United States Service Academy. If the applicant is not a minor, the form may be completed by him/her.

This statement establishes that the applicant and his/her parent or guardian is a resident of the State of California. An individual is a resident of California if the individual is domiciled in California on the last day of the taxable year or the individual maintains a place of abode in California for more than six months of the taxable year and is physically present in the State for more than 180 days during the taxable year.

I, being of lawful age (18) and a resident of, ______________________________ in ________________________ County, California, do under oath and penalties of perjury, depose and say that:

1a. I am the parent entitled to the custody, or the legal guardian, of _______________________, a minor, who has applied to Representative Harley Rouda for consideration as a nominee to a United States Service Academy; the applicant is my son/daughter and/or is my legal ward who lives with me; and our/my domicile is:

1b. I am _______________________, the applicant who has reached the age of majority, and who has applied to Representative Harley Rouda for consideration as a nominee to a United States Service Academy; and my domicile is:

______________________________
(Address, including City/Town and State)

2. In evidence thereof, I depose and say that:

I am registered as a voter in _________________________________________________

(City, County, and State)

or

I file income tax returns and pay state income taxes to the State of ______________________

______________________________  ______________________________
Signature                          Date
(Parent or Guardian if minor)

______________________________
Printed Name

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4000 Westerly Place #270 Newport Beach, CA 92660
Phone (714) 960-6483 Email: nominationsCA48@mail.house.gov
Media Release Authorization Form

Name:__________________________________________________________

Address:_____________________________________________________________________

City/State:___________________________________ Zip Code: __________________________

Telephone Number:___________________ Email Address:____________________________

I authorize the release of photographs taken by the Office of Congressman Harley Rouda, U.S. Representative and/or his staff. If selected for an appointment, I authorize Representative Harley Rouda to publish photos & videos on his website or social media and for press releases, as needed.

Printed Name:_________________________________

Signature:____________________________________ Date:_____________________________

(Parent or Guardian if minor)

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